



COMMENCEMENT DATE MEMORANDUM

Date: _____

By and Between

Lessor: _____

Lessee: _____

Property Address: _____

(street address, city, state, zip)

THIS MEMORANDUM, made as of _____ by and between _____ ("Lessor") and _____ ("Lessee").

Recitals:

Lessor and Lessee are parties to that certain Lease, dated for reference purposes _____ (the "Lease") for certain premises (the "Premises") commonly known as (street address, city, state, zip) _____.

Lessee is now in possession of the Premises and the Term of the Lease has commenced.

Lessor and Lessee desire to enter into this Memorandum confirming the Commencement Date, the Expiration Date and other matters under the Lease.

NOW, THEREFORE, Lessor and Lessee agree as follows:

1. The actual Commencement Date is _____.
2. The actual Expiration Date is _____.
3. The Base Rent shall be adjusted on the dates indicated as follows: _____ (strike if not applicable)
4. Other: _____ (strike if not applicable)
5. Capitalized terms not defined herein shall have the same meaning as set forth in the Lease. **Signatures to this Memorandum accomplished by means of electronic signature or similar technology shall be legal and binding.**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date and year first above written.

By Lessor

By: _____

Name Printed: _____

Title: _____

Phone: _____

Fax: _____

Email: _____

By: _____

Name Printed: _____

Title: _____

Phone: _____

Fax: _____

Email: _____

Address: _____

Federal ID No.: _____

By Lessee

By: _____

Name Printed: _____

Title: _____

Phone: _____

Fax: _____

Email: _____

By: _____

Name Printed: _____

Title: _____

Phone: _____

Fax: _____

Email: _____

Address: _____

Federal ID No.: _____

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CDM-2.01, Revised 01-01-2019

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Last Edited: 6/19/2019 2:37 PM

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